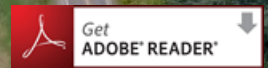




COAST FUNDS
**INFRASTRUCTURE
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Stage 1: Project Summary

Please complete the Project Summary section (pages 1 – 4) and submit this document by email to Coast Funds at patricia@coastfunds.ca. We will review the summary and discuss the project with you. If the project is eligible, we can assist you as you develop a complete application.

If you have any questions regarding the application process, we can be reached at 604-684-0223 ext 9.

How will this information be used and why?

Under the Great Bear Rainforest PFP and Great Bear Sea PFP agreements (see: Governing Documents), Coast Funds is mandated to administer funds for participating First Nations' investments in conservation and economic development, and to record the collective outcomes achieved. This questions in this application form, which mirror the final report form, track the community well-being outcomes identified in the PFP agreements. Coast Funds is accountable for reporting aggregated outcomes achieved. Importantly, each Nation's data is their own, and all Coast Funds will never share Nation-level or project-specific data with funders, partners, or wider public audiences without a Nation's consent.

INFRASTRUCTURE PROJECT TITLE	DATE SUBMITTED (dd mmm yyyy)

APPLICANT ORGANIZATION (LEGAL NAME)	PARTICIPATING FIRST NATION ALLOCATION

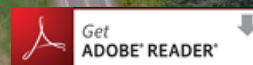
ELIGIBLE INFRASTRUCTURE TYPE
<i>Please indicate the phase of infrastructure project you are proposing:</i>

EXECUTIVE SUMMARY
<i>Please provide a brief summary of the proposed project and the work that will be performed.</i>



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KEY OBJECTIVES OF THE PROJECT

Please identify at least three objectives that are specific, measurable, attainable, relevant, and time-bound.

- 1.
- 2.
- 3.
- 4.

RATIONALE FOR THE PROJECT

Please explain why this project should be implemented including the long-term community or regional needs it addresses.

ECONOMIC BENEFITS

Please outline the direct economic benefits to the local and/or regional economy. For example, note any small businesses that may be indirectly created, partnership opportunities, product/service exports, or direct financial benefits to the Nation.

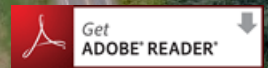
ENVIRONMENTAL SUSTAINABILITY

Please describe the direct environmental benefits to the local and/or regional environment. For example, note any potential reductions in diesel spills or noise pollution, air quality benefits, and increased resilience to the impacts of climate change.



COAST FUNDS INFRASTRUCTURE APPLICATION FORM ECONOMIC DEVELOPMENT

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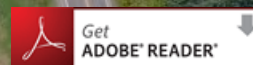


PROJECT START DATE (dd mmm yyyy)		PROJECT END DATE (dd mmm yyyy)	
-------------------------------------	--	-----------------------------------	--

FUNDING REQUEST AND PAYMENT SCHEDULE			
Please identify the total funding you are requesting from Coast Funds and the dates you would prefer payments.			
Requested Payment Date (dd-mmm-yyyy)	Associated Project Milestones	Requested Amount	
1.	Initial Advance Payment	\$	
2.		\$	
3.		\$	
Total funding requested from the allocation at Coast Funds:		\$	
OTHER PROJECT FUNDING			
Please identify the other funding sources and their status in order to successfully finance this infrastructure project.			
Funding Source	Type	Current Status	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
Total other funding sources:			\$
Total funding requested from the allocation at Coast Funds:			\$
Total project funding:			\$



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PRIMARY CONTACT INFORMATION

Name

Title

Email

Work Phone

Extension

Cell Phone

Mailing Address

City

Province

Postal Code

ADMINISTRATIVE SUPPORT TEAM

Please list the folks that should be copied on all project funding correspondence and payment notifications.

Name

Title

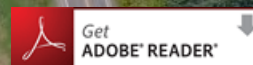
Email





COAST FUNDS
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Stage 2: Project Funding Application

Once the Project Summary has been reviewed and the application is considered eligible, we can work with you to develop the project funding application and required attachments.

PARTNERSHIPS

Please list the project's key business partners including supplier agreements, distributors, and joint ventures, as well as partnerships with universities, non-governmental organizations, and other First Nations.

Partner Organization	Type	Expected Outcomes This Year
----------------------	------	-----------------------------

- | | | |
|----|--|--|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |

PERMITS OR REGULATORY APPROVALS

Please describe each permit and/or regulatory approval stage required to implement the project.

Type	Status
------	--------

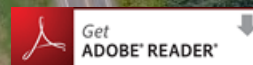
FEASIBILITY STUDIES AND BUSINESS PLAN

Please list the feasibility studies undertaken and the business plan that has been completed for the proposed project.



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PLANNED OPERATING COSTS

Please describe the Operations and Maintenance (O&M) plans in place and their associated costs. Please indicate any considerations for financing O&M over the life of the project.

COMMUNITY PLANNING

Please explain how the proposed infrastructure project aligns with the Nation's plans, e.g. comprehensive community plans, infrastructure master plans, economic development plan, or similar document.

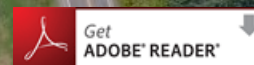
COMMUNITY ENGAGEMENT

Please explain the role and engagement of the community in the development of this proposed project. Please describe how you plan to continue community engagement in this project's duration and after project completion.



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NEW EMPLOYMENT (JOB CREATION)

Please provide an estimate of the new employment this project is anticipated to create.

Job Types	Total # new jobs	Of total, # held by First Nations	Hours of employment per week (average)		Total months worked per year	
Direct permanent full-time jobs:			35+	hours/week	12	months/year
Direct permanent part-time jobs:				hours/week	12	months/year
Direct seasonal jobs:				hours/week		months/year
Direct temporary jobs: (e.g. construction, consulting)				hours/week		months/year

Please list the job titles/roles for the new employment positions that will be created

Is this intended to be an entry-level position supporting youth workforce development?

Y	N
Y	N
Y	N

Proposed permanent, new, full-time equivalent (FTE) employment:

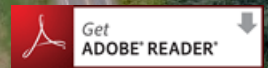
ECONOMIC DEVELOPMENT - TRAINING

Please describe any training or workforce development initiatives that are planned to build capacity.



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TRADITIONAL KNOWLEDGE

Please check and describe each of the following areas of traditional knowledge that directly relate to project work plan activities.

Language

Access to traditional foods

Engaging Elders to transfer knowledge
to youth

Traditional stewardship practices

Protection and restoration of cultural
assets (e.g. CMTs, historic village sites,
petroglyphs)

Expression of art or history

KEY SUCCESS FACTORS

Please identify three key factors that are critical to the success of this project.

1.

2.

3.

RISK FACTORS AND RISK MITIGATION STRATEGIES

Please identify three key risks and how your organization will monitor and mitigate each risk as the project is implemented.

Risk Factor

Mitigation Strategy

1.

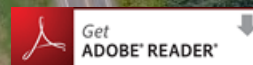
2.

3.



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Authorization

I (we) certify that the information in this application and associated attachments reflect an accurate description and estimate of the costs, job creation, and financial projections for the proposed project.

I (we) agree that information provided in this application may be shared with Coast Funds staff, Board and consultants.

I (we) authorize Coast Funds to make enquiries of such persons or organizations operating in the project's field of activities as Coast Funds deems necessary to reach a decision on this application.

I (we) understand that the application may not be approved and agree to follow Coast Funds' procedures for discussing the Board's funding decisions.

I (we) have read and understood Coast Funds' policy on dealing with harassment of staff by clients, and will adhere to the policy ([view policy online](#)).

By entering my name here electronically, I authorize all of the above for this application:

Name of an Organizational Signing Authority

Title

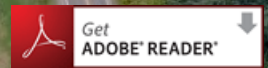
Date (dd mmm yyyy)





COAST FUNDS INFRASTRUCTURE APPLICATION FORM ECONOMIC DEVELOPMENT

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Attachments

Please ensure that each document is attached as part of your complete Project Funding Application (some of these documents may be combined into a single document):

Project Budget and Quotes

Projects must have a project budget that outlines all of the project costs. The related Class A or B quotes must also be attached, including Nation's cost attributed to the project – admin, salaries, etc.

Project Plan and Schedule

A project plan to demonstrate project activities and how deliverables are outlined and managed.

Completed Business Plan

Projects must have a complete business plan demonstrating the economic viability of the project. We encourage you to consult us as you develop the business plan so we can assist and advise you wherever possible.

Operations and Maintenance Plan

Projects must have an operations and maintenance plan to demonstrate how the proposed project will run in the future.

Team Biographies and/or Resumes

Team biographies and/or resumes must be attached to demonstrate the management team's experience and qualifications in managing the proposed project.

Completed Feasibility Studies

Projects must have completed all feasibility studies.

Current Organization Financial Statements

Financial statements (balance sheet, income statement, cash flow statement) for the most recent year (audited if available) as well as the organization's most recent monthly/quarterly in-house statements.

Council Resolution

A signed resolution from the appropriate council of a Participating First Nation is attached. The resolution should include all of the following:

- Project title
- Date of the application
- Amount requested from Coast Funds program
- Date the resolution was passed
- List of the councillors passing the resolution
- Organization that is authorized to receive project payments

Board Resolution

A Board resolution is only required if the application is from a company (e.g. development corporation) or non-profit society.

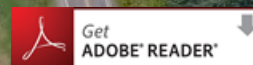
A signed resolution from the Board of Directors of the organization applying for funds is attached. The resolution should include all of the following:

- Project title
- Date of the application
- Amount requested from Coast Funds.
- Date the resolution was passed
- List of the directors passing the resolution



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Required Attachments for Major Projects

For projects with a budget more than \$500,000, please ensure that each of these documents is also attached as part of your complete Funding Application:

Engineering and Implementation Design Documents

Engineering and Implementation design details to demonstrate that the project is ready for tender must be attached.

Permits and Regulatory Approvals

Permits and/or regulatory approvals secured for the project must be attached.

Community Energy Plan (if applicable)

An up-to-date Community Energy Plan (CEP), Community Energy Management Plan (CEMP), or equivalent, describing the Community's decarbonization strategy must be attached.